2024-25 CAREER AND TECHNICAL EDUCATION SCHOLARSHIPS

The California Association of Leaders for Career Preparation (CALCP) Board of Directors has established Career and Technical Education (CTE) Scholarships for outstanding senior high school students enrolled in CTE programs. The minimum scholarship award is $500 and the total number of scholarships will be determined based on the quantity and quality of scholarship submissions and funds available. **Graduates who will be attending community colleges, four-year colleges/ universities, private or public technical schools or apprenticeships are all eligible to apply. These scholarships are not solely for tuition and housing. Funds can also be used for, technical tools, uniforms, books and supplies, license fees, software, and other needs related to pursuing your occupational/career goal.**

GENERAL INFORMATION

Students must be nominated by an attendee of the 2024 Career Technical Education Conference held on November 20-22 at the Omni Las Palmas Hotel in Rancho Mirage, CA. *Each attendee may only recommend TWO eligible CTE students and there is a MAXIMUM of 4 student scholarship applications per pathway at each school.*

CTE Scholarships are open to graduating senior who has enrolled in a minimum of 2 CTE courses (20 credits) and plans to <u>continue CTE training related to their high school pathway after high school</u>. This CTE training must result in one of the following:

- An industry certification (CNA, LVN, AS, etc.) or
- Completion of an apprenticeship program or
- A one-year certificate program or a two-year associate degree, or
- A four-year degree in a CTE major areas of study.

Employment goals must be clearly stated in the student's narrative and address 1) what employment the student intends to seek and 2) how the student plans to obtain related employment once training is completed.

Candidates must be a current California resident, and graduate from a California public, charter, or private secondary schools before July 1, 2025.

See the application packet for additional details.

Questions? Please email calcpscholarship@gmail.com

CALCP is the Proud Co-Host of the CTE Fall Conference

For more information about CALCP visit our webpage at:www.calcp.org

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ELIGIBILITY REQUIREMENTS

The California Association of Leaders for Career Preparation has established Career and Technical Education (CTE) Scholarships for outstanding senior high school students enrolled in CTE programs.

To be eligible to apply for a CTE Scholarship, the applicant must:

1. be nominated by an attendee of the 2024 CTE Conference held on November 20-22, 2024 at the Omni Las Palmas Hotel in Rancho Mirage, CA. Each attendee may only recommend TWO eligible CTE students with a maximum of 4 applications per pathway.
2. be currently enrolled in a California public, charter, or private secondary schools.
3. be a high school senior on track to graduate by July 1of the current school year.
4. meet all of the criteria listed in the application.
5. be in the process of completing *a minimum of 2 courses and 20 credits* in one of the following CTE Industry Sectors:
   - Agriculture and Natural Resources
   - Arts, Media, and Entertainment
   - Building and Construction Trades
   - Business and Finance
   - Education, Child Development, and Family Services
   - Energy, Environment, and Utilities
   - Engineering and Architecture
   - Fashion and Interior Design
   - Health Science and Medical Technology
   - Hospitality, Tourism, and Recreation
   - Information and Communication Technologies
   - Manufacturing and Product Design
   - Marketing Sales and Service
   - Public Services
   - Transportation
6. Have a valid Career and Technical Education occupational goal.
7. State a clear occupational goal in the narrative, what employment the applicant intends to seek and how the applicant plans to obtain employment once the training is completed.
8. State which institution he/she plans to apply and attend for the selected program of study.
9. Be a current California resident.
10. **The completed application with all attachments (2 letters and transcript) must be submitted in the correct order as ONE (1) PDF to** calcpscholarship@gmail.com. **Name the PDF file like this example: "Student Name–School Name". Application with all required attachments must be received no later than February 28, 2025**.

The minimum scholarship amount is $500 and the total number of scholarships will be determined based on the quantity and quality of scholarship submissions and funds available.

All applicants will be notified of their application status by email in April.

CALCP
CALIFORNIA ASSOCIATION OF LEADERS *for* CAREER PREPARATION

2024-25 CAREER AND TECHNICAL EDUCATION SCHOLARSHIPS

APPLICATION INSTRUCTIONS/CHECKLIST

1. **APPLICATION**
   - ❑ Download the PDF application. The PDF application is located at www.calcp.org. Make sure you have the latest version of Adobe Reader installed on your computer.
   - ❑ Save the PDF to your computer before entering the information.
   - ❑ Complete all areas of the application in the PDF. Handwritten applications are not accepted.
   - ❑ Have someone read your application for spelling, grammar and complete information.
   - ❑ Verify that ALL phone numbers and email addresses are correct. CALCP will only use this information to contact you about the scholarship application.

2. **APPLICATION SIGNATURES AND DATES**
   - ❑ Make sure ALL signatures are original and that emails, phone #'s and dates are included in the application.

3. **LETTERS OF RECOMMENDATION**
   - ❑ One letter from a CTE teacher in your career pathway.
   - ❑ One letter more personal in nature from a friend, neighbor or community person/mentor who knows your strengths and abilities. (Not a school staff member.)
   - ❑ Verify that each letter is signed and dated by the person writing the letter.

4. **TRANSCRIPT OF CREDITS**
   - ❑ Have your transcripts signed by your high school counselor/registrar or have the transcripts stamped with the official school seal. On your high school transcript, **HIGHLIGHT** all of the **CTE courses** you have completed or will complete by the end of the semester.

5. The Scholarship Application with all attachments (2 letters and transcript) must be submitted as ONE (1) PDF in the correct order. Name the PDF file like this example: **"Student Name– School Name".** and send to calcpscholarship@gmail.com See the Scholarship Submission Instructions (next page) for detailed instructions.

6. Applications must be received by: **February 28, 2025**.

7. An autoreply acknowledging that we received an email will be returned to the sender.

Scholarship funds are dispersed to successful applicants upon proof of acceptance to their college/university and evidence of enrollment (class schedule).

Scholarship Submission Instructions

1. Carefully read the Application Requirements page.

2. Print and use the APPLICATION INSTRUCTIONS/CHECKLIST page to make sure your application is complete before submitting.

3. Complete the Scholarship Application using the fillable PDF pages numbered 1 to 6.

4. Once the application is complete, print the entire application and review for completeness.

5. Page 5. Student and teacher sign this page.

6. On page 6, obtain the signatures from the:
   a. High School Administrator, OR Counselor OR High School CTE Coordinator
   b. CTE Conference Attendee
   c. Student/Parent/Guardian Photo Release

7. Assemble pages in order:
   a. SCHOLARSHIP APPLICATION pages 1-6
   b. Letter of Recommendation from a CTE teacher in your career pathway
   c. Letter from a friend, neighbor or community person/mentor who knows your strengths and abilities.
   d. Transcripts signed by your high school counselor/registrar or have the transcripts stamped with the official school seal with HIGHLIGHTED CTE courses you have completed. (You can use a yellow highlighter on paper.)

8. Scan the application (pages 1-6) and attachments so they are in ONE (1) PDF

   Name the PDF file like this example: "Student Name–School Name".

   Email to: calcpscholarship@gmail.com

▪▪

Don't make this more difficult than it needs to be.

1. Download and complete the Scholarship Application pages on your computer.
2. Print and review the completed Scholarship Application pages.
3. Get the signatures and dates where required.
4. Highlight the courses on the transcript with a yellow highlighter.
5. Put everything in order:
   o Application Numbered Pages 1-6
   o Letters of Recommendation (CTE Teacher and Personal)
   o Transcript with CTE courses highlighter in yellow.
6. Scan the application (pages 1-6) and attachments so they are in ONE (1) PDF.*
7. Name the PDF file like this example: "Student Name–School Name".
8. Email the PDF file to **calcpscholarship@gmail.com** by: **February 28, 2025**.

*If a scanner is not available in your classroom, work with your teacher to locate a scanner on campus and someone on the campus that can help scan and create the PDF file.

USE THIS DOCUMENT TO ANSWER QUESTION #1 o page 2.

INDUSTRY SECTOR	PATHWAYS
Agriculture & Natural Resources	• Agricultural Business • Agricultural Mechanics • Agriscience • Animal Science • Forestry & Natural Resources • Ornamental Horticulture • Plant & Soil Services
Arts, Media & Entertainment	• Design, Visual & Media Arts • Performing Arts • Production & Managerial Arts • Game Design & Integration
Building & Construction Trades	• Cabinetry, Millwork & Woodworking • Engineering & Heavy Construction • Mechanical System Installation & Repair • Residential & Commercial Construction
Business & Finance	• Business Management • Financial Services • Education • Family & Human Services
Education, Child Development & Family Services	• Child Development • Consumer Services • Education • Family & Human Services
Energy, Environment & Utilities	• Energy & Power Technology • Environmental Resources • Telecommunications
Engineering & Architecture	• Architectural Design • Engineering Technology • Engineering Design • Environmental Engineering
Fashion & Interior Design	• Fashion Design & Merchandising • Interior Design • Personal Services
Health Science & Medical Technology	• Biotechnology • Patient Care • Health Care Administrative Services • Public & Community Health • Mental & Behavioral Health
Hospitality, Tourism & Recreation	• Food Science, Dietetics & Nutrition • Food Service & Hospitality • Hospitality, Tourism & Recreation
Information & Communication Technology	• Information Support & Services • Networking • Software & Systems Development • Games & Simulation
Manufacturing & Product Development	• Graphic Production Technologies • Machining & Forming Technologies • Welding & Materials Joining • Product Innovation & Design
Marketing, Sales, & Services	• Marketing • Professional Sales • Entrepreneurship/Self-Employment
Public Services	• Public Safety • Emergency Response • Legal Practice
Transportation	• Operations • Structural Repair & Refinishing • Systems, Diagnostics, Service & Repair

CAREER AND TECHNICAL EDUCATION SCHOLARSHIPS

SCHOLARSHIP APPLICATION

STUDENT INFORMATION:

Full Name: _____
          First Name   Last Name

Address: _____

City:_____.State: <u>CA</u>   Zip Code: _____

Home Phone Number: _____ Cell Phone Number: _____

Email: _____ Birthdate: _____

High School: _____

School District:_____

PARENT INFORMATION

Name(s): _____

Cell Phone Number: _____

Email: _____

POST SECONDARY PLANS

What is the name and location of the post-secondary institution that you plan to attend?

_____

❑ By checking this box, you confirm that you have reviewed the admission standards for the institution listed, and that you qualify for admission to the institution.

What is your post-high school CTE Occupational Goal? (Be specific, for example: accountant, business education teacher, carpenter, dental assistant, interior designer, mechanical engineer, veterinarian, welder, etc.)

_____

Student: _____

APPLICATION NARRATIVE

Answers are limited to the space provided.

1. Using the Industry Sector/Pathways chart on page 2, list the <u>Industry Sector</u> and <u>Pathway</u> of your high school courses.

| Industry Sector: |
| Pathway: |

List the pathway sequence of CTE courses you completed in high school.

CTE Course Name	Credits	CTE Course Name	Credits

2. What CTE Skill Certificates or industry certifications did you earn during high school?

3. What Work-Based Learning, CTE Internships, or other work experience you participate in during high school?

4. Did you participate in a Career and Technical Student Organization (CTSO)? A CTSO includes DECA, FBLA, FCCLA, FFA, HOSA, SkillsUSA, etc.   Yes ___ No ___

If so, which one(s) _____
If so, how did you participate? If not, why not?

Student: _____

5. What leadership, citizenship and employability skills did you develop in your school courses, internships, volunteer service or by being involved in a CTSO?

6. What is your occupational/career goal? _____

    What educational and training steps you need to take to reach your occupational/career goal?

7. These scholarships are not solely for tuition and housing. These funds can also be used for, technical tools, uniforms, books and supplies, license fees software, and other needs related to pursuing your occupational/career goal. How would you use these funds?

8. Is there anything else you would like us to know about you?

Student: _____

APPLICATION SIGNATURES

I/We have done the following:

1. Read, understand, and completed all rules and requirements of the CTE Scholarships application. <u>Handwritten Applications are not accepted</u>. Original Signatures are required.
2. Determined that the student is seeking:
   - An industry certification (CNA, LVN, ASE, etc.)
   - A one-year certificate program or a two-year associate degree, OR
   - A four-year degree in a CTE area.
   - Plans on employment immediately after completing the training.
3. Determine whether or not the institution the applicant plans to apply for/attend actually has the program of study the applicant is seeking.

Student's Full Name: _____

Signature: _____ Date: _____

Nominating CTE Teacher

_____ _____ _____
Printed Name   Signature   Date

Cell Phone: _____ Email: _____

High School Administrator, Counselor OR High School CTE Coordinator
I attest that this student applicant is on track to graduate THIS school year.

_____ _____ _____
Printed Name   Signature   and email

Attendee at the 2024 CTE Conference
I recommend this student and understand that I may only recommend TWO (2) students for the CTE Scholarship and a maximum of 4 per pathway.

_____ _____ _____
Printed Name   Signature   and email

Student: _____

Publication on CALCP and CTE Conference Website and Materials

Student/Parent/Guardian, I give my permission for CALCP to use my name/the name of the awardee on the CALCP and CTE Conference websites (www.calcp.org/ www.cteconference.org), publications, and their respective communities of Twitter and Facebook etc. I hereby release CALCP and the CTE Conference, and any of its associates or affiliates, their directors, officers, or agents, from all claims of every kind on account of such use.

_____
Printed Name   and   Signature of ❏Student (if over 18)/ ❏Parent/Guardian

Email your application as ONE (1) PDF document with all attachments, in the following order:
- ❏ A copy of the CTE Scholarship application with signatures and dates. (pages 1-5)
- ❏ Two Letters of recommendation, 1 CTE teacher, 1 personal.
- ❏ Transcript with highlighted CTE courses signed by your high school counselor/registrar or have the transcripts stamped with the official school seal.

Scan the application (pages 1-6) and attachments so they are in ONE (1) PDF.
Name the PDF file like this example: "Student Name–School Name".

Email to: calcpscholarship@gmail.com

MUST BE RECEIVED AT THE ABOVE EMAIL ADDRESS BY:
February 28, 2025

All documents submitted for consideration shall remain property of CALCP and will not be returned to the applicant. When no longer needed, CALCP will appropriately dispose of all documents that contain individual information.

Does the application you are submitting reflect your quality of work?
- ✓ **Did you: Complete the application in the original PDF format?**
- ✓ **Print the application pages numbered 1-5?**
- ✓ **Obtain the needed original signatures, transcript, and letters of recommendation?**
- ✓ **Scan all pages in the correct order and save as ONE PDF for submission?**
- ✓

If not, ask for help. Make sure your application reflects who you are as a student?